

F.H. STOLTZE LAND & LUMBER COMPANY

JOB DESCRIPTION/PHYSICAL DEMANDS SUMMARY

A. JOB TITLE: Oiler - Planer

B. JOB QUALIFICATIONS:

Must be 18 years of age, high school graduate or equivalent preferred. Some equipment and repair maintenance experience required, with preference given to welding skills and heavy equipment operation. Must be able to provide basic tools for position

C. JOB SUMMARY:

Under the supervision of the Planer Supervisor and Maintenance Foreman, the Oiler is responsible for regular oiling and greasing of all machinery in and around the Planer. The Oiler assists the Millwright with repairs and fabrication, as time permits. The Oiler also performs regular maintenance and safety inspections of Planer machinery. Works closely with Millwrights and Electricians.

D. ESSENTIAL JOB FUNCTIONS:

1. Inspects machinery for worn or damaged components.
2. Oils drive chains.
3. Checks and fills hydraulic tanks.
4. Greases bearings.
5. Fills air system oilers.
6. Drains air system daily.
7. Maintains a clean work area.
8. Inspects and repairs drive belts and drive chains.

E. INFREQUENT/MARGINAL JOB FUNCTIONS

1. Fills in on Planer production positions as necessary.
2. Assists the Millwright in all repair and fabrication duties.
3. Operates heavy equipment, uses hand tools, and uses welding equipment to accomplish repair and fabrication duties.
4. Performs other duties as required.

F. PERFORMANCE STANDARDS

1. Demonstrates dependability and reliability in greasing and oiling 100% of equipment on a regular basis.
2. Demonstrates the ability to spot needed repairs and communicate them to proper personnel.
3. Keeps tools, oil building and work areas orderly.
4. Demonstrates the ability to read and understand service manuals and blueprints.
5. Demonstrates knowledge of and compliance with safe operating procedures.

Oiler - Planer

Page Two

6. Demonstrates good performance, safety and attendance.
7. Demonstrates knowledge of and compliance with lock-out procedures.
8. Works well under pressure.
9. Demonstrates the ability to work independently, without direct supervision.
10. Demonstrates the ability to communicate, cooperate and work effectively with supervisors and other employees.

This job description is not an employment agreement or contract. Management has the exclusive right to alter this job description at any time without notice.

Dee Walcheck, MRC, CRC
Occupational Health Services
(406) 751-4144
04-30-14

OCCUPATIONAL HEALTH SERVICES

JOB ANALYSIS/PHYSICAL DEMANDS SUMMARY

EMPLOYEE: _____

EMPLOYER: F.H. STOLTZE LAND & LUMBER COMPANY

JOB TITLE: OILER - PLANER

I.	PHYSICAL DEMANDS	Rarely (1 - 5%)	Occasionally (6 - 33%)	Frequently (34 - 66%)	Continuously (67 - 100%)
A.	Sitting	<u>X</u>	_____	_____	_____
B.	Standing	_____	<u>X-----X</u>	<u>-----X</u>	_____
C.	Walking	_____	<u>X-----X</u>	<u>-----X</u>	_____
D.	Driving	<u>X-----X</u>	<u>X (Forklift, crane, boom truck, loader)</u>		
E.	Lifting	*Lifts/carries over 50# are assisted when/where possible by use of cart, hoist, forklift, crane or coworker assistance. All lifts/carries over 75# are with device or coworker assistance.			
	1. 0 - 10 lbs. Level	<u>X-----X-----X</u>	<u>Ranges ground to knee/waist/chest/shoulder/overhead</u>		
	2. 11 - 20 lbs. Level	<u>X-----X</u>	<u>Ranges ground to knee/waist/chest/shoulder/overhead</u>		
See equip- ment list	3. 21 - 35 lbs. Level	<u>X-----X</u>	<u>Ranges ground to knee/waist/chest/shoulder/overhead</u>		
	4. 36 - 50 lbs. Level	<u>X</u>	<u>Ranges ground to knee/waist/chest/shoulder/overhead</u>		
	*5. 51 - 100 lbs. Level	<u>X</u>	<u>Ranges ground to knee/waist/chest/shoulder/overhead</u>		
	6. Over 100 lbs. Level	N/A	_____		
F.	Carrying	*Lifts/carries over 50# are assisted when/where possible by use of cart, hoist, forklift, crane or coworker assistance. All lifts/carries over 75# are with device or coworker assistance.			
	1. 0 - 10 lbs. Distance	<u>X-----X-----X</u>	<u>Up to 200 yards</u>		
	2. 11 - 20 lbs. Distance	<u>X-----X</u>	<u>Up to 200 yards</u>		
	3. 21 - 35 lbs. Distance	<u>X-----X</u>	<u>Up to 200 yards</u>		
	4. 36 - 50 lbs. Distance	<u>X</u>	<u>Up to 200 yards</u>		
	*5. 51 - 100 lbs. Distance	<u>X</u>	<u>Up to 200 yards</u>		
	6. Over 100 lbs. Distance	N/A	_____		
G.	Push / Pull	**Forces are approximate and can vary daily depending upon circumstances and job duties.			
	Activity / Object	<u>X-----X (up to 150# force)</u>	<u>X (up to 15# force)</u>	_____	
		<u>Levers, carts, wrenches</u>			
H.	Stooping / Bending	<u>X-----X</u>	_____		
I.	Squatting	<u>X-----X</u>	_____		
	Kneeling	<u>X</u>	_____		
	Crawling	<u>X</u>	_____		

J.

K.

Oiler - Planer	Rarely (1 - 5%)	Occasionally (6 - 33%)	Frequently (34 - 66%)	Continuously (67 - 100%)
L. Twisting	<u>X-----X</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
M. Climbing	<u>X-----X (Can be weighted up to 50#)</u>			<u>-----</u>
	<u>Activity Steps, stairs, ladders (up to 30'), on/off machinery</u>			
N. Balance	<u>-----</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
O. Reaching				
1. Below Waist	<u>X-----X</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
2. Waist to Chest	<u>-----</u>	<u>-----</u>	<u>X-----X</u>	<u>-----X</u>
3. At Shoulder	<u>X-----X</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
4. Above Shoulder	<u>X-----X</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
P. Hands				
1. Simple Grasp	<u>-----</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
2. Firm Grasp	<u>-----</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
3. Fine Manipulating	<u>-----</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
Q. Foot Controls (operating equipment)				
1. Right Foot	<u>X-----X</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
2. Left Foot	<u>X-----X</u>	<u>-----X</u>	<u>-----</u>	<u>-----</u>
R. Head / Neck				
1. Flexion	Yes <u>X</u>	No <u>-----</u>		
2. Rotation	Yes <u>X</u>	No <u>-----</u>		
S. Talking	Yes <u>X</u>	No <u>-----</u>		
T. Hearing	Yes <u>X</u>	No <u>-----</u>		
U. Vision				
1. Near Acuity	Yes <u>X</u>	No <u>-----</u>		
2. Far Acuity	Yes <u>X</u>	No <u>-----</u>		
3. Depth Perception	Yes <u>X</u>	No <u>-----</u>		
4. Color Vision	Yes <u>X</u>	No <u>-----</u>		
5. Field of Vision	Yes <u>X</u>	No <u>-----</u>		

II. EQUIPMENT Forklift, crane, boom truck, loader, miscellaneous equipment/parts - see equipment list

III. ENVIRONMENTAL CONDITIONS

- A. Inside 75% Outside 25%
- B. Temperature (Non-Weather Related): Normal X Extreme Cold Extreme Heat X
- C. Humidity (Non-Weather Related): Normal X Wet Dry
- D. Hazards: Mechanical X Electrical X Chemical Burns X Cuts X Noise X Dust X Fumes X
 Heights X Moving Machinery X Vibration Slippery Surfaces X Explosives
 Other Uneven terrain
- E. Safety Equipment Required: Hard hat, earplugs, gloves, work boots, face shield, welding safety equipment, fall harness

IV. COMMENTS: _____

<u>ITEM</u>	<u>WEIGHT</u>	<u>LEVEL LIFTED</u>
Grease guns	5#	Ranges ground to knee/waist/chest/shoulder/overhead
Welder	5#	Ranges ground to knee/waist/chest/shoulder/overhead
Cutting torch	5#	Ranges ground to knee/waist/chest/shoulder /overhead
Misc. hand tools	Under 10#	Ranges ground to knee/waist/chest/shoulder/overhead
Oil cans	Up to 10#	Ranges ground to knee/waist/chest/shoulder/overhead
Pry bars	10 - 15#	Ranges ground to knee/waist/chest/shoulder/overhead
Impact wrench	13#	Ranges ground to knee/waist/chest/shoulder/overhead
Hand grinder	17#	Ranges ground to knee/waist/chest/shoulder/overhead
Come-a-long	20#	Ranges ground to knee/waist/chest/shoulder/overhead
Oxygen/acetylene bottles	40#	Ground to waist
* Misc. equip/parts	(Up to 150#) Up to 75# per person lift	Ranges ground to knee/waist/chest/shoulder/overhead

***Lifts/carries over 50# are assisted when/where possible by use of cart, hoist, forklift, crane or coworker assistance. All lifts/carries over 75# are with device or coworker assistance.**

PUSH/PULL

<u>ITEM</u>	<u>FORCE REQUIRED</u>
Levers	10 - 15#
Acetylene cart	40 - 70#
Work cart	45 - 55#
Wrenches	Up to 150#